

**Islami Bank Bangladesh PLC**  
**Investment Administration Division**  
**Head Office, Dhaka.**

**Schedule of Charges: Investment Portfolio**

<b>Sl.</b>	<b>Types of Services</b>	<b>Charges/Fees/Commission</b>
1	Investment Processing Fee [Sanctioned Limit: Up to Tk. 5 million]	(i) 0.50% of sanctioned amount but not exceeding Tk.15,000/- (ii) Tk.5,000/- for proposal approved by the Head of IRMC under compelled situation/ exigency. (iii) Any Non-funded facility against 100% cash margin: NIL
2	Investment Processing Fee [Sanctioned Limit: above Tk. 5 million]	(i) 0.30% of sanctioned amount but not exceeding Tk.20,000/- (ii) Tk.10,000/- for proposal approved by the Head of IRMC under compelled situation/ exigency. (iii) Any Non-funded facility against 100% cash margin: NIL
3	Investment Rescheduling/Restructure related proposal processing Fee	(i) CMSME & Agri Investment: NIL (ii) Other than CMSME & Agri Investment: 0.25% (of total rescheduled amount) but not exceeding Tk.10,000/-
4	CIB Charge	(i) CIB other than Limited Company: Tk.300/- and Tk. 20/- per link. (ii) CIB for Limited Company: Tk.400/- and Tk. 20/- per link.
5	Stamp Charge	At Actual
6	Legal Fee	Lawyer's Bill and other relevant expenses incurred by the Branch at actual.
7	Valuation Fee	Surveyor's Bill, TA & DA Bill of branch officials and other relevant expenses incurred by the Branch at actual.
8	Documentation Fee: (a) Charge Documentation (b) Creation/vacation of charge with RJSC&F (c) Creation/ Redemption of Mortgage (d) Genuineness verification (e) Other related cost/ expenditure	Documentation Fee will include all actual cost on the Bank's part (TA & DA Bill of the officials, local conveyance etc.).

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9	Early Settlement Fee	NIL
10	Balance Confirmation Certificate	(i) Up to 2 per year (half-yearly & yearly): NIL (ii) More than 2 (Two) in a year: Tk.100/- per instance.
11	Investment related other Statement/ Certificate	i) NOC/Investment Closure Certificate: Tk.1000/- ii) Any other investment related statement/certificate: Tk.100/- per instance.
12	Fees for changing Proforma Invoice (PI)	@ 0.10% against sanctioned amount but not exceeding Tk. 15,000/-
13	Fees for extension of Gestation Period	@ 0.20% against sanctioned amount but not exceeding Tk. 20,000/-
14	Fees for changing Management	Tk.6,000/- for CMSME Clients. Tk.25,000/- for Corporate Clients.
15	Other Charges (Changing Collateral, inclusion/exclusion of sister concern, reduction of LC/BG margin etc.)	Tk.5,000/- per instance for CMSME Clients. Tk.20,000/- per instance for Corporate Clients.
16	Charges for issuance of PO, DD, TT, MT, any other methods of online transfer.	As per charges mentioned in the General Banking operations. Online fee for disbursement/ recovery against investment account: NIL
17	Cancellation of Payment order	As per charge mentioned in the General Banking operations.

**Note:**

- (a) Investment processing fee, under serial (1) & (2) will be applicable for all types of investment sanction related proposals [WC/Trading (New/Renew/Enhancement), Special Limit, HPSM (New/ Enhancement/ BMRE), all categories of clients including CMSME sector clients, and Schemes etc.].
- (b) Reschedule/Restructure Investment proposal processing fee under serial (3) will also be applicable for processing of the proposal for extension of Term to Maturity.
- (c) In case of sanction of multiple proposals at a time, fee/charge applicable for each of the proposal will have to be realized.
- (d) VAT to be applicable as per FAD circulars issued/to be issued from time to time.
- (e) The above charge schedule will not be applicable for SHBIS, SHDS and any other investment allowed to the employees of the Bank under Staff Investment (Non commercial) category.
- (f) Any other cost incurred related to investment processing, documentation, recovery (legal issue) to be recovered from the client at actual basis.




